ALOHA & WELCOME

GSA – Smarter Solutions for Buying Green July 18, 2002 Hilton Hawaiian Village

FEDERAL SUPPLY SERVICE MISSION

We help federal agencies better serve the public by offering, at best value, superior workplaces, expert solutions, acquisition services and management policies.

Hawaii Customer Service Staff

- International Director of Sales Tony Nonan
- Customer Service Directors Hawaii:
 Melinda Eyre
 Cynthia McKeague
- Supply Technician: Evelyn Seiler
- Administrative Assistant: Gloria Wong
- Office Assistant: Antoinette Maria

GSA CUSTOMER SERVICE OFFICE - HAWAII

- Assist with Order Expedites
- Assist with Questions and Concerns about Supply Support
- Provide Order Status
- **■** Conduct Periodic Visits
- **■** Conduct Supply Seminars/Training
- Provide Resources
- Acts as Customer Service Liaison between the Mainland, Far East, and Pacific
- **Emergency Supply Support**



HAWAII CUSTOMER SERVICE OFFICE

- Located in the Federal Bldg, Rm 8-117
- **Coml. Phone 808-541-1776 Voice**
- **808-541-3406** FAX
- DSN 438-4960 VOICE DSN 438-4502 FAX
- E-MAIL INTERNET first.last name@gsa.gov

GSA Customer Service Far East

- GSA Director of Sales Mainland Japan Ken Swensen – DSN 225-9252
- GSA Director of Sales Okinawa

 Ralph Cervantes DSN 634-3641
- GSA Director of Sales Korea

 Ron Walker DSN 784-6515

FAR EAST GSA MARTS - Yokota - Misawa - Kadena Camp Zama - Iwakuni - Osan - Kunsan - Atsugi

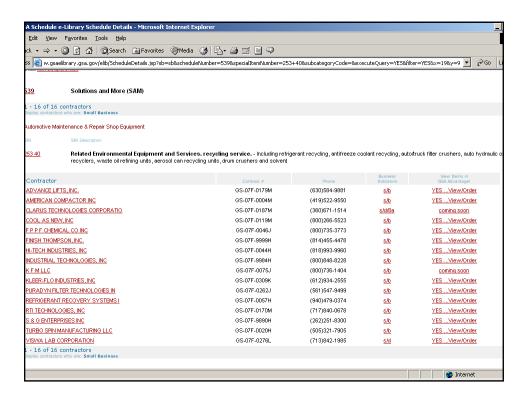


GSA Multiple Award Schedules

MULTIPLE AWARD SCHEDULES

- Multiple Contractors for comparable items
- **■** Volume Discount Pricing
- **■** Products at Varying Prices
- **Most Favored Customer Discounts**
- Allows customer flexibility and selectivity

Environmental Purchasing and Practices Conference and Vendor Expo: Thursday, July 18, 2002



MULTIPLE AWARD SCHEDULES

- Procurement Laws and Regulations already applied including SBSA (FAR 19.502-1)
- CBD Synopsis not required
- Competition Requirements Met (FAR 6.102(d)(3)
- Prices determined fair and reasonable
- Use your credit card
- No Order Limits Maximum order limitation flags further discount opportunities

Blanket Purchase Agreements

- Define your agency requirements
- Estimate your quantities and delivery requirements
- Make your "Best Value" selection
- Place your orders
- Review the BPA at least annually to make sure it remains a best value for your agency

Blanket Purchase Agreements

- Against MAS
- □ Can tie in NSNs
- Possible Price Breaks
- Phased Deliveries

Special Order Program/Commodity Centers



COMMODITY CENTER ORGANIZATION

- Centralized Commodity Management
- Contracting/Purchasing Functions
- **■** Technical Expertise
- **■** Requisition Processing







FURNITURE CENTER EXPRESS DESK

- For Urgent Requirements
- Projects Requiring Coordination
- Fax order to commercial 703-305-7934; DSN 664-2192
- Order placed in 48 hours.
- For info call commercial 703-305-7003; DSN 332-5660, 332-1032, 664-0504



AUTOMOTIVE EXPRESS DESK

- For Urgent Requirements
- Light Trucks, Utility, Carry-Alls, Vans
- 45-60 Day Delivery
- Call 703-305-415; Fax 703-305-3034
- Internet: nancy.tyrell@gsa.gov

SERVICES ACQUISITION CENTER

- •Professional Engineering
- •Marketing, Media, & Public Info
- •Financial Asset Services
- •Financial Management
- •GSA Smartpay

ARLINGTON, VA bruce.spainhour@gsa.gov

Management Services Center

- Management and Organization Business Improvement Services (MOBIS)
- **■** Environmental Advisory Services
- Translation & Interpretation Language Services
- Energy Services
- Logistics Worldwide (LOGWORLD)

 For Information contact:

 Todd Posey

 253, 931.7018

http://www.northwest.gsa.gov/fss/services





Ordering Methods

- FEDSTRIP/MILSTRIP
 - Call in 816-926-7315/DSN 465-7315
 - Fax in 816-926-7971/DSN 465-7971
- GSA *Advantage!*
- Multiple Award Schedules
- MIPRs

MIPRs

- DD 448; DD 448-2
- Funding Document to order supplies for special projects or high dollar requirements
- Obligate funds for future delivery of known requirements
- GSA will accept orders for future delivery
- Funds committed against FY MIPR signed
- Processed within 48 hours
- Spreadsheet of monies spent/left provided

GSA Hickam Customer Supply Center

RITA LORING

Manager DSN 448-8937

E-mail: rita.loring@gsa.gov

What Do You Need to Do Business with GSA?

- **■** Activity Address Code
 - Your "Account Number"
- Government Purchase Card/ Smartpay Card
- Catalogs
- **■** Shopping List!

Hickam Customer Supply Center

- -Hours 8:00 a.m. 3:00 p.m.
- Cust Svc Hrs 7:00 a.m. 8:00 pm.
- Located on Kuntz Ave., HAFB
- -Phone: 448-8937
- Fax: 449-1835
- E-Mail: hickam.cscorder@gsa.gov

Opening an Account

- **■** Complete an Application
 - AAC
 - Credit Card Number, Name
 - Shipping/Mailing Address
- Submit to Customer Service Desk DSN Fax 449-1835
- Your Account Info is Quickly Loaded
- You're Ready to Shop!





Same Day/Next Day Shipping Submit order by 1:00 p.m.- Order processed for same day shipping through USPS Submit order after 1:00 p.m. - Order processed for next day shipping through USPS No Minimum Order Required!

CENTRALIZE MAILING LIST SERVICE

- Order GSA publications
- Put your name on the mailing list for new publications/brochures

Cmls@gsa.gov

Phone: 817-334-5215

Fax: 817-334-5561

GSA Website

http://www.gsa.gov

Thank you for joining us today!

For copies of today's presentation visit the DBEDT website at:

http://www.hawaii.gov/dbedt/ert/epc02/